

WHISPERWOOD CLUSTER ASSOCIATION
2025 ANNUAL MEETING MINUTES
Virtual Meeting
June 2, 2025
7:00PM

DRAFT - NOT APPROVED AS THE OFFICIAL RECORD – SUBJECT TO REVISION

I. ROLL CALL

Meeting was called to order by President Sally Mueller at 7:02pm. Five Board members (Sally Mueller, Amy Byerly, James Bailey, Sam Gibson, Alec Buchanan) were present as was Rod Strawderman with RCS Management.

As homeowners joined the virtual meeting, RCS Management confirmed their names and property addresses. Prior to the meeting, 28 proxies were received. With the proxies and 35 homeowners attending, we achieved the required quorum for the meeting.

Rod Strawderman reviewed the rules related to the conduct of the meeting via the virtual platform.

II. PROOF OF NOTICE OF MEETING

Rod Strawderman with RCS Management presented Proof of Notice for the annual meeting. The notice was mailed via the US Postal Service as required. The notice was also sent via email distribution. A copy of the notice is available for review. No objections were noted.

III. MINUTES OF PREVIOUS MEETING

The minutes from last year's Annual Meeting (on May 13, 2024) were included in the meeting document packet that was made available to the membership. There was a motion by Amy Byerly and seconded by Sally Mueller to approve the minutes, and the motion passed.

IV. OFFICER'S REPORTS:

President's Report: Sally Mueller reported on the following:

- Trash and recycling
- HOA and community interest in reviewing the community standards, specifically the color palette and identifying new options for exterior hardware.

Vice President's Report: James Bailey reported on the following:

- Improved engagement with Reston Association and the Design Review Board.

Secretary's Report: Sam Gibson reported on the following:

- Focus on native plants for our community and in targeted planting areas.
- For example, engaged multiple native-focused landscape companies to obtain insight on how we could convert the entrance and intersection planters to native plants.

Treasurer's Report: Amy Byerly reported on the following:

- Financial Update and 2025 Budget
- Reserve assessment
- No dues increase
- Went through budget and actual variances.
- If you have any questions, please email the board.
- We will start discussing next year's budget by the fall – starting September.

V. COMMITTEE REPORTS

There are no committee reports to present at this time.

VI. APPOINTMENT OF INSPECTORS OF ELECTION

Given that this election was conducted by instructed proxy votes, no inspectors of election were appointed. Without objection, the tally of votes was arrived at by RCS Management and confirmed by Sally Mueller. However, the proxy votes can be reviewed upon request.

VII. NOMINATION AND ELECTION OF DIRECTORS

Each year, a portion of the Board terms expire, and an election is held to elect members to those terms. This year, we will elect two members to three-year terms. As a result of the virtual meeting format, we requested nominations in a community-wide distribution. Nominees returned a nomination application and were incorporated on the instructed proxy. Sally Mueller motioned to confirm the nominations of Amy Byerly and Alec Buchanan. Sam Gibson seconded the motion. The motion carried and nominees confirmed.

Rod Strawderman announced the election of Amy Byerly and Alec Buchanan to the two 3-year terms.

VIII. UNFINISHED BUSINESS

There were no remaining unfinished business items from last year that were not addressed in previous Board meetings and left for unfinished business at this meeting.

IX. NEW BUSINESS

Before the Homeowner open forum, the Board presented information on the topic of electric vehicles (EVs) and electric vehicle charging systems (EVCSs). Over the past year, a resident pursued the topic of

installation of an EVCS with the Board. This prompted the Board to research the topic as it relates to our cluster, Reston Association, and the Design Review Board. The Board discussed fire suppression issues at WCA with the Fairfax County Fire Department, code issues with Fairfax County, and community charger grant opportunities with Fairfax County Charge Up Program. A multiplicity of technical issues were explored, legal and insurance issues were vetted, Realtor opinions on potential negative to adjacent properties, and potential safety issues for emergency access to adjacent units caused by chargers in front of elderly residents' homes, for example.

The Board spoke with multiple vendors to determine the scope, scale, and cost of conducting an EVCS feasibility study. Details from these discussions were presented to the homeowners. After the EVCS presentation and brief, a homeowner feedback session specifically on the topic of EVCS was held. During this session, homeowners offered their thoughts and positions related to both privately-owned and community-owned EVCSs. The homeowners overwhelmingly disapproved of the Association's funds being used to pursue this topic. Further, homeowners generally objected to the idea that EVCSs may be installed in front of their homes to serve nearby neighbors' charging needs. These observations were summarized and generally accepted by those in attendance.

When the EVCS topic was completed, a traditional Homeowner open forum generated the following topics:

- Dog poop station capacity.
- Large trash items being set out during the week. Trash and recycle bins being left out.
- Request to consider a community funded bulk trash pickup.
- Request to consider sending a reminder about trash rules via US Mail.
- Using the sandwich board at the entrance to share community information.
- Question about the budgeted funds vs spent funds and how unspent funds go into Undesignated Owner Equity fund.

No other topics were discussed. Homeowner open forum was closed.

X. ADJOURNMENT

A motion was made by Sally Mueller and seconded by James Bailey to adjourn the meeting. Meeting was adjourned.